

| | A | B | C | D | E | F | G | H | I |
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| 1 | LICENSING COMMITTEE BUSINESS PLANNER | | | | | | | | |
| | The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting. | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference Number | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 3 | | | 20 August 2024 | | | | | | |
| 4 | Second Hand Dealer's Licence Resolution | to review existing resolution and determine if a review exercise is required | | Sandy Munro | Governance | Corporate Services | 16.3 | D | delayed due to a transitional period for consultation exercise providers |
| 5 | Public Entertainment Licensing Resolution | to consider the results of the review of Public Entertainment Licensing Resolution | | Sandy Munro | Governance | Corporate Services | 16.3 | D | delayed due to a transitional period for consultation exercise providers |
| 6 | | | 9 October 2024 | | | | | | |
| 7 | Taxi & Private Hire Policy | to review existing policy and determine if a review exercise is required | | Sandy Munro | Governance | Corporate Services | 16.3 | R | to remove this item from the planner for the timebeing to give the Street Knowledge Test changes time to bed-in. Officers to bring this back at the appropriate time. |
| 8 | Residential Caravan Licensing | Council on 17/4/24 agreed to instruct the Chief Officer - Governance to report back to the Licensing Committee before November 2024 outlining additional site licence conditions as necessary and required as result of residential caravan licence renewal site inspections and to include consideration of a mandatory condition | | Hazel Stevenson | Governance | Corporate Services | 16.3 | | |

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| 2 | Taxi Demand Survey (including Review of Taxi Ranks) | The Committee on 6/9/22 agreed to defer the Taxi Demand survey for a period of 12 months. The survey will be instructed within that period and the results reported to committee on 8 November. The Committee on 26/10/21 agreed to instruct the Chief Officer – Governance to undertake a Review of the Taxi Ranks in Aberdeen at the earliest opportunity following any Council decision being taken on the options for vehicle access on Union Street and the Spaces for People interventions in that area. | the Committee on 24/4/24 noted that the procurement exercise was taking longer than anticipated. Report was now scheduled for October Committee | Sandy Munro | Governance | Corporate Services | 16.3 | D | Delayed to December to provide survey provider sufficient time to gather meaningful data. |
| 9 | | | | | | | | | |
| 10 | Membership of the Taxi and Private Hire Car Consultation Group. | The purpose of this report is to consider changes to the membership of the Taxi and Private Hire Car Consultation Group | The Committee on 24/4/24 noted that Officers will be reviewing all aspects of the Taxi and Private Hire Car Consultation Group including membership and Remit over the Summer and a report will be submitted to the Committee at their meeting on 9 October 2024 | Mark Masson | Governance | Corporate Services | Intro 3 | | |
| 11 | | | 4 December 2024 | | | | | | |
| 12 | Street Trader's Licence Policy | to review existing policy and determine if a review exercise is required | | Sandy Munro | Governance | Corporate Services | 16.3 | | |
| 13 | Annual Committee Effectiveness Report | The purpose of this report is to present the annual report of the Licensing Committee to enable Members to provide comment on the data contained within (Reporting Period is 15 October 2023 to 15 October 2024) | | Mark Masson | Governance | Corporate Services | GD 8.5 | | |

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| 2 | Taxi Fleet Composition | The Licensing Committee on 15/3/23 agreed that a report on the options for a mixed taxi fleet be brought to Committee at its meeting on 6 September 2023 | The Committee on 24/4/24 noted that officers were awaiting feedback from the taxi trade, and likely a report would be submitted by the end of year but may bring earlier once we hear from the trade. | Sandy Munro | Governance | Corporate Services | 16.3 | | |
| 14 | | | | | | | | | |
| 15 | | | TBC/2025 | | | | | | |
| 16 | Sexual Entertainment Venue Licensing Policy | Potential Review of Policy | likely to be first meeting of 2025 | Sandy Munro | Governance | Corporate Services | 16.3 | | |
| 17 | Low Emission Zone Time-Limited Exemption for Taxis and Private Hire Cars | The Committee on 5/6/24 instructed the Chief Officer – Strategic Place Planning to report back to the Licensing Committee with an update prior to the one year exemption from the Aberdeen Low Emission Zone (LEZ) granted to taxi and private hire car (PHC) operators | Prior to June 2025 | Will Hekelaar | Strategic Place Planning | City Regeneration and Environment | 16.3 | | |
| 18 | Taxi and Private Hire Driver Training | The Committee on 5/6/24 agreed to instruct the interim Chief Officer – Governance to submit a report to the Committee in due course following the completion of all necessary background works required to implement the program | | Sandy Munro | Governance | Corporate Services | 16.3 | | |